

## Kolhapur Municipal Corporation's

## Yashwantrao Chavan (KMC) College, Kolhapur



2032 A Ward Dhotri Galli Gangawesh, Kolhapur (Affiliated to Shivaji University, Kolhapur)

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## 6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

The system based on the UGC's regulation and state government resolution is applicable to the teaching staff. The teachers submit their ASAR (Annual Self Appraisal Report) and Academic Diary as per guidelines of the university. It is a standard performance appraisal system. Our institution, with the initiative of IQAC, formed performance evaluation system for teaching and non-teaching staff. The form contains performance evaluation based yes/no type questions. This performance appraisal questionnaire can be used to analyze the effectiveness of the performance of the teaching and nonteaching staff. At the end of the academic year IQAC provides questionnaire to the teaching and non-teaching staff. The analysis is used to plan future development. The questions were regarding academic planning, participation in extra-curricular activity, research oriented question, submission of academic diary, completion report, online training programmes, paper evaluation, college committee. It also deals with question on feedback report of nonteaching staff. It is an innovative step taken by CDC and IQAC to ensure the appropriate direction. Feedback System: The institution sought online feedback on teachers' academic performance. Non-teaching: According to principal's order, non-teaching staff is informed to submit the Confidential Appraisal Form at the end of the financial year.

Coordinator IOAC Yashwantrao Chavan (KMC) College,

Principal, Yashwantrao Chavan (K.M.C.) College. Kolhapur.